

# Wedding Planning Checklist

## Big Picture Planning

- Choose your wedding date
- Set an overall budget range
- Draft a guest count estimate
- Decide your wedding style / vision
- Build a rough planning timeline

## Venue Questions to Ask

- What is included with the rental?
- What is the set up / clean up window?
- Are tables and chairs included?
- What is the weather backup plan?
- Are there parking or noise restrictions?
- Is there a cleanup deposit?
- Are there restrictions on decor or vendors?

## Vendors & Key Services

- Photography / videographer
- DJ / band / playlist plan
- Catering / food services
- Cake / desserts
- Florals / decor / rentals
- Hair / makeup
- Officiant / ceremony support

## Ceremony & Reception Flow

- Decide ceremony layout / guest seating
- Plan wedding party entrance / processional
- Schedule ceremony rehearsal
- Build a rough reception timeline
- Plan speeches / dances
- Confirm vendor arrival times

## Details People Forget

- Marriage license deadline
- Rings / vow books
- Emergency kit items
- Cake cutting utensils
- Reserved seating signs / table cards
- Guest book / cards
- Phone chargers
- Bug spray / sunscreen / umbrellas
- Someone assigned to gather gifts / decor at end of night

## Final Prep

- Confirm final guest count
- Send vendor confirmations
- Share venue directions with guests
- Pack decor / personal items
- Confirm who is helping with set up / clean up
- Build a day-of checklist!

## Need A Little Extra Help?



The Woods offers wedding & related events planning support service packages including vendor coordination, layout planning, color scheme and decor planning, and more to make your planning journey easier.

Explore Wedding & Related Support at [www.thewoodsparkandpavilion.com](http://www.thewoodsparkandpavilion.com)